

URGRNT

No.6-Stores/NCDC/CIC/Patient Care Equipments/2011-12
National Centre for Disease Control
(DGHS, Min of Health & FW)
22-Sham Nath Marg, Delhi-110054.

Dated the 4th Oct , 2013

CIRCULAR

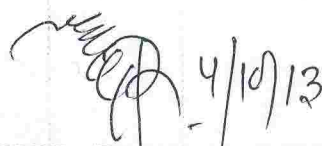
I am directed to refer to the CIC directions No.CIC/SG/C/2011/001122/15621 in Appeal No.CIC/SG/C/2010/001122 regarding uploading the status of equipments fulfilling FOLLOWING criteria on **NCDC website 10th of every month**;

“Equipment purchased after 1 april 2007 & costing Rs 1 lac or above”

Please also note following Important points:-

1. DO NOT submit information on equipments which do not fulfill above criteria.
2. Henceforth, you are requested to submit the above information regularly in respect of equipment of your division/centre/section **by the 8th day of every month without waiting for reminder; failing which it will be deemed that no equipment of your division became non functional in your division during the past month.**
3. Henceforth, no separate request or reminder will be send every month for submitting above information. The information should be submitted on regular basis by the 8th of every month positively. If deemed necessary, the HODs/ Officer in-charges may identify a nodal person within their division/ section for timely submission of information.

This may be treated as **Urgent**.


4/10/13
HOD (Bio) & Nodal Officer

1. All Addl. Directors
2. All HODs –
CARD, Microbiology, Epidemiology, Parasitology, Zoonosis, IDSP
CMEVM, Biotechnology, Biochemistry, Training & Malariology, PBA.
2. AO(I) & Officer-in-Charges – Estt. Section, PRC Section, Stores
Section, Budget Section, Account Section, General Services Section,
24x7 Control room, Security.
3. Addl Director (Library) & AL&IO (Library)
4. P.S. to Director
5. STORES OFFICER for keeping record in
File No. No.6-Stores/NCDC/CIC/Patient Care Equipments/2011-12