

No.A.12026/01/2014-PRC (NCDC)
GOVERNMENT OF INDIA
NATIONAL CENTRE FOR DISEASE CONTROL
(DIRECTORATE GENERAL OF HEALTH SERVICES)
22-SHAM NATH MARG, DELHI-110054

WALK-IN-INTERVIEW

The Walk-in-interview/ skill test for filling up of the various posts i.e. Junior Microbiologist, Senior Microbiologist, Procurement Assistant, Laboratory Technician, Secretarial Assistant, Senior Consultant (Technical), Consultant (Admin./ Coordination) & Junior Consultant (Finance) etc. on contractual basis under NCDC up-gradation, Surveillance of Viral Hepatitis & Containment of Antimicrobial Resistance will be held at NCDC, Delhi, as under:-

Programme	Name of the post	No. of vacancies	Date of walk-in-interview/Skill test	Remuneration	Age limit	Educational & other qualifications
Surveillance of Viral Hepatitis	Laboratory Technician	01	25.01.2018 (Skill test)	Rs. 15,000/- pm consolidated. No other allowances are permissible.	Not more than 40 years	Essential Qualification: 1. 10+2 in Science subjects with DMLT from recognized University/ Institute OR 2. B.Sc. from recognized University/ Institute. Desirable qualification 1. M. Sc Microbiology/ Life Sciences/ Biotech 2. Work experience in Microbiology laboratory. 3. Knowledge of computer applications
	Junior Microbiologist	01	25.01.2018	Rs. 60,000 /- pm consolidated. No other allowances are permissible	Not more than 65 years	Qualifications: 1) MBBS with MD/DNB in Medical Microbiology/Lab Medicine from Govt. recognized institution; Or MBBS with Post Graduate Diploma such as D. Bact./D. Virology with one year experience in clinical laboratory services; Or M.Sc. in Medical Microbiology with PhD (relevant subject) with two year experience in clinical laboratory services. 2. Must be Proficient in computer applications (MS-Word, Excel, and Power point). Desirable: Experience of working in public health systems, implementation of laboratory quality assurance systems, assessing and organizing training programmes. Experience of working with any data analyzing software.
	Senior Microbiologist	01	25.01.2018	Rs. 1,00,000/- to 1,50,000/-	Not more than 65 years	MD Microbiology with 5 years of experience.
	Procurement Assistant	01	25.01.2018 (Skill test)	Rs 45,000/- pm consolidated. No other allowances are permissible	Not more than 65 years	Qualification and experience: 1. MBA (Finance) with two years experience of financial management preferably in government sector. or 2. M.Com with minimum five years experience of financial management preferably in government sector. or 3. B.Com with minimum five years experience in financial management preferably in government sector. At least 10 years of experience in Procurement of which, 4 years should be in a middle management position held in a national public or private sector organization. Working Knowledge and experience in Computer Application Desirable: Experience of contract management within the Government / Public / Private sector. Fluency in English

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Programme	Name of the post	No. of vacancies	Date of walk-in-interview/Skill test	Remuneration	Age limit	Educational & other qualifications
Containment of Anti-microbial Resistance	Senior Microbiologist	01	25.01.2018	Rs. 1,00,000/- to 1,50,000/-	Not more than 65 years	MD Microbiology with 5 years of experience.
	Laboratory Technician	01	25.01.2018 (Skill test)	Rs. 15,000/- pm consolidated. No other allowances are permissible.	Not more than 40 years	Qualification: DMLT two years course or certificate in MLT for one year or B.Sc in MLT from recognized university.
	Procurement Assistant	01	25.01.2018 (Skill test)	Rs.45,000/- pm consolidated. No other allowances are permissible	Not more than 65 years	Qualification and experience: 1. MBA (Finance) with two years experience of financial management preferably in government sector. or 2. M.Com with minimum five years experience of financial management preferably in government sector. or 3. B.Com with minimum five years experience in financial management preferably in government sector. At least 10 years of experience in Procurement of which, 4 years should be in a middle management position held in a national public or private sector organization. Working Knowledge and experience in Computer Application Desirable: Experience of contract management within the Government / Public / Private sector. Fluency in English
NCDC, Cell Up-gradation	Senior Consultant (Technical)	01	30.01.2018	Rs.1,00,000/- pm consolidated	Not more than 55 years. For retired servants as per DOPT guidelines	Eligibility Criteria Post Graduate Degree in Engineering/Medical/Non-Medical with 15 years experience in management of Govt./PSU projects in respect of planning and construction of medical institution OR Degree in Engineering/Medical/Non-Medical with 20 years experience in management of Govt./PSU projects in respect of planning and construction of medical institution AND Must be Proficient in computer applications (MS-Word, Excel, and Power point), email and internet. Desirable: * Broad knowledge and understanding of Administration and Finance of public health set up;
	Consultant (Admin/Coordination)	02	30.01.2018	Rs.60,000/- pm consolidated (each)	Not more than 55 years. For retired Govt. servants as per DOPT guidelines	Qualification and experience: Graduate with minimum experience of 15 years in Administration preferably in health sector or MBA/Post graduation with minimum of 10 years experience in administration Preferably in health sector. Desirable: Knowledge and experience in Computer Applications.

NCDC, Cell Up-gradation	Junior Consultant (Finance)	01	30.01.2018	Rs.50,000/- pm consolidated	Below 45 years. In case of retired Govt. servant as per DOPT guidelines	Qualification and Experience: 1. M.Com/MBA (Finance) with five years experience in accounts preferably in Govt. Sector OR in case of Retired Govt. Servant should be Graduate with 15 years experience in accounts & budget. 2. Knowledge in Computer Application: Word, Excel and Tally etc.
	Secretarial Assistant	01	30.01.2018 (Skill test)	Rs.30,000/-PM consolidated	Below 45 years. In case of retired Govt. servant as per DOPT guidelines	Educational Qualification & Experience 1. Graduate with one year diploma in Computer applications or Secretarial Practices 2. Minimum 5 years experience as an Office Assistant/Secretarial Assistant. 3. Knowledge of Filing, Indexing, drafting and Document Management. 4. Excellent administrative, organizational and planning skills

Eligible candidates fulfilling the educational qualification, experience etc. as mentioned above may appear for the walk-in-interview/ skill test on the date and time as mentioned against each post at National Centre for Disease Control, 22-Sham Nath Marg, Delhi -110 054 (Near Civil Line Metro Station). The eligible candidates may register their names for interview/ skill test between 9.30 AM to 10.30 AM alongwith a resume, original certificates and their attested copies. Registration will be closed at 10.30 AM sharp. Candidate reporting after 10.30 AM will not be entertained. Candidates reporting without original document will also not entertained.

(PRAKASH DOVAL)
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