

No.6-Stores/NCDC/Ltd. Tender/Zoon./kits/2013-14
Government of India
NATIONAL CENTRE FOR DISEASE CONTROL
(DIRECTORATE GENERAL OF HEALTH SERVICES)
22-Sham Nath Marg, Delhi-110054

Dated :

To,
M/s. _____,
_____,

Sir,

Please let this office know if you can supply the **Kits**, if so, please send your quotations giving in full specifications, name of the manufacturer, catalogue etc. as per the terms & conditions of this Institute at Annexure-I. Details of items are at Annexure-II

The quotation which could remain valid for at least 6 months may be sent in double cover duly wax sealed and prominently **No.6-Stores/NCDC/Ltd. Tender/Zoon/kits/2013-14.**

It should be addressed to The Chairperson, Purchase Committee, NCDC, Delhi-110054 and should reach this office strictly not later than **13.02.2014 till 11.30 AM.** The quotations which are not received duly sealed, mentioning this office letter number and after last date of receiving, will not be accepted. Sales Tax Registration Certificate should also be enclosed with the quotation. The firm has to ensure that sealed quotations have been put in Tender Box/ kept in Stores Section after making proper entry in register. If the said items are proprietary in nature, the firm is required to furnish the proprietary certificate alongwith the quotation to the effect that no other firm is manufacturing these in the whole world and letter of sole distributor/authorization. The firms to note that the make for each item quoted must be indicated. The manufacturer and the authorization certificate from the principal must be enclosed for all the items quoted failing which the quotation will not be considered.

Yours faithfully,

Encl:- As above.

(PANKAJ KUMAR)
STORE OFFICER
For Director