

**No. 6- Stores/Ltd. Tender/washing Linen /NCDC/2014-15**  
**Government of India**  
**NATIONAL CENTRE FOR DISEASE CONTROL**  
**(Directorate General of Health Services)**  
**22- Sham Nath Marg, Delhi-54**

M/S

DATE

Sir ,

Please let this office know if you can provide the following Services, if so, please send your quotation giving as per terms and conditions of delivery & terms & conditions as per Annexure-1 etc. The quotation which could remain valid for at least 6 months & once awarded the said tender will be for two years, subject to satisfactory performance of firm. The quotations may be sent in double cover duly wax sealed and prominently subscribed "Quotation for Washing of Linen-No. 6-Stores/Washing Linen /NCDC/2014-15.

| S.NO | Article/Item for washing                |
|------|---|
| 1    | Towel                                   |
| 2    | Lab coat                                |
| 3    | Curtains                                |
| 4    | Duster                                  |
| 5    | Seat Covers                             |
| 6    | Dry Cleaning of Carpet                  |
| 7    | Dry Cleaning of sofa Set/Chair per seat |

It should be addressed to The Chairperson Purchase Committee, N.C.D.C. 22- Sham Nath Marg , Delhi-110054. and should reach this office on or before 10 September 2014 by 11 AM. The quotations which are not received duly sealed, mentioning this office letter number and last date of receiving will not be accepted. Firm must submit/mention registration no. /Tin no in the quotation. The firm has to ensure that sealed quotations have been put in Tender Box kept in stores Section after making proper entry in register. It is further informed that no facility of any kind for keeping of washed cloths will be provided in NCDC premises, what-so-over. Successful firm will be awarded tender for two years

Yours faithfully,

STORES OFFICER  
(Officer In charge Stores & Purchase  
FOR DIRECTOR