

No.6-Stores/NCDC/ Printing DO Letters-NCDC/2016-17

Government of India

NATIONAL INSTITUTE OF COMMUNICABLE DISEASES

(Directorate General Of Health Services)

22-Sham Nath Marg, Delhi-110054.

Dated: 12/9/16

To,

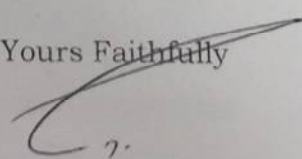
Sir,

Please let this office know if you can get the following work done within 4 weeks of placement of order. The said quotations must be valid for one year and must be sent in double cover duly wax sealed and prominently subscribed " **No.6-Stores/NCDC/Printing of DO Letterhead ./2016-17**":-

1. Printing of Letterhead- Double Color with Embossed Golden Logo in Executive Bond Paper. A4 & A5 size 80GSM
  2. Printing of Letterhead- Double Color with Logo in Executive Bond Paper. . A4 & A5 size 80GSM
  3. Printing of Letterhead- Single Color with Embossed Golden Logo in Executive Bond Paper. . A4 & A5 size 80GSM
  4. Printing of Letterhead- Single Color with Logo in Executive Bond Paper. . A4 & A5 size 80GSM
  5. Printing of Vehicle(Car, Motorcycle & Scooter) Gate Passes- Laminated/plastic cover 80 GSM paper with Govt. of India Logo on one side and NCDC Logo on other side. . A4 & A5 size 80GSM
  6. Printing of Vehicle (Car, Motorcycle & Scooter) Gate Passes- with Name of Office& Logo Made of Hard plastic material in coin shape.
  7. Printing of Visiting cards- Double Color 100 to 300no 120GSM for each Officer
  8. Printing of Visiting Cards- Single Color. 100 to 300 no 120GSM for each Officer
  9. Printing of Bill Register Bounded (100 or 200 Pages).Laser Paper 70GSM
  10. Printing of visitor register Bounded (200 pages) Laser Paper 70GSM
  11. Printing of HIV testing Record register(150 page) Laser Paper 70GSM
  12. Printing of CD4/CD8, testing Record register 150 page) Laser Paper 70GSM
  13. Printing of Master register for Central Blood Collection Record (250 page) Laser Paper 70GSM
  14. Printing of T-R 6 Register(200 page)
  15. Printing of Pay bill Register (150-200page) Laser Paper 70GSM
  16. Printing of contingent Register 400 page&300 page Laser Paper 70GSM
- Specimens can be seen at stores section, NCDC on 29/9/16 and 30/9/16.

It should be addressed to the Chairperson, Purchase Committee, NCDC, 22-Sham Nath Marg, Delhi-110054 and should reach this office on or before 13/10/16 (11.00 AM). The quotations which are not received duly sealed, mentioning this office letter No. and last date of receiving will not be accepted. Firm has to ensure that sealed quotation have been put in Tender Box kept in store section, after making proper entry in register. Any similar job done/details must be supported with document. **Only firms registered ( with valid registration) with DAVP, Directorate of Printing & Small Scale Industries, etc. need to quote.** Copy of valid registration must be enclosed with tender Documents.

Yours Faithfully

  
STORES OFFICER

For Director