

No.17-1/2014-Library
Government of India
National Centre for Disease Control
(Formerly known as National Institute of Communicable Diseases)
(Directorate General of Health Services)
22, Sham Nath Marg, Delhi-110054.

M/s. _____

Sub: Quotation for Disposal of old Newspapers/Magazines-reg.

Dear Sir,

The library is in process for auctioning of old Hindi/English Newspapers/Magazines. The estimated weight of old newspapers is 1100/- kg. and Magazine is 50/- kg.

The interested, firms to please send their quotation. The quotation, which could remain valid for at least 3 months may be sent in duly wax, sealed cover and prominently subscribed **“Quotation for Disposal of old Newspapers/Magazines-reg.**

The firm fulfilling all the requirements & accepted to the institute, with highest rates, will be considered.

Quotation should be addressed to the Director, NCDC, 22-Sham Nath Marg, Delhi-110054 and should reach this library on or before 02/11/16 up to 2.30 PM in Envelope containing quotations may be super scribed as “Not to be opened before by 02/11/16 up to 2.30 PM with sealed cover.

Before dropping the quotation in tender box, which is placed in central Library an entry should be made by the firm in the register kept by AL&IO. It is the responsibility of the firm to ensure timely delivery of quotation. Late receipt of tenders by hand or by any, means by courier, will not be entertained.

Encl: Format for Disposal of Newspapers/Magazines

Yours faithfully,

Asstt.Lib.& Information Officer