

TENDERS & CONTRACTS

Government Of India
NATIONAL CENTRE FOR DISEASES CONTROL
(Directorate General Of Health Services)
**Tender Notice No.6-Stores/NCDC/Annual Tender/Kits-
Chemicals/2013-14**

Sealed tenders are invited for following groups of items:-

Group-1: Diagnostic Kits

Group-2: Chemicals, Reagents, Primers & Antisera etc.

Interested eligible manufacturer/supplier may obtain further information in respect of documents at the office and address given above. A complete set of tender documents may be obtained by any interested eligible Manufacturer/Supplier from the office of the STORES OFFICER, NATIONAL CENTRE FOR DISEASE CONTROL, 22-SHAM NATH MARG, DELHI - 54 from 11:00 am to 3:00 p.m. on all working days except Saturday & Sunday **upto 04.03.2014** on submission of a written application on the letter head (without which the representative of the firm will not be allowed to collect the tender documents) and upon payment of a non-refundable fee of Rs.200/- (Rupees Two hundred only) by cash or in form of crossed 'demand draft and for outstation firms/ the request letter should accompany draft of Rs.250/- (Rupees Two hundred and fifty only, Rupees fifty for Postal & other charges) in favour of the DIRECTOR, NATIONAL CENTRE FOR DISEASES CONTROL, 22-SHAM NATH MARG, DELHI - 54 payable at New Delhi. Tender document can also be down loaded from **website www.ncdc.gov.in and CPP Portal** and a demand draft of Rs. 200/- alongwith EMD separately can be enclosed with the tender. If the date of opening happens to be Holiday then tenders will be opened on next working day.

All tenders from tenderer, who are not registered with the Ministry of Health & Family Welfare/DGHS/MSO/DGS&D/NSIC must be accompanied by a bid - security/earnest money of Rs.5000/- for each group (i.e. Group 1&2 separately) in the shape of MICR Bonds/ Bank Drafts/Order.

Contd 2/-

Tender submitted without Earnest Money (Except for the condition mentioned above) will be considered as non-responsive. The Earnest money should be there in the name of THE DIRECTOR, NCDC, 22-SHAM NATH MARG, DELHI – 54 and must be delivered to **The Chairperson, Purchase Committee, NCDC, 22, Sham Nath Marg, Delhi-11 0054** on or before the date and time with the tender submitted. All other details are there in the tender document. The firm must enclose documentary evidence with validity on date of opening to prove that they are registered with D.G.H.S., MOH&FW/ DGS&D and NSIC for supply of particular stores proposed to be quoted/purchased and that they are not merely registered with MOH&FW/D.G.H.S.& D.G.S.& D. or N.S.I.C. Firms performance in execution/ delivery of items (manufacturer/dealer) & quality, performance of items in last year tender will be considered while accepting the tender.

Tender will be opened in the presence of tenderer representative who choose to attend the tender **opening on 5.3.2014 at 11.50 AM** at the address mentioned above. The firms must ensure that if the tenders are sent through post/courier, these must be delivered before the due date. Institution will not take any responsibility for any postal delay and tenders received after due date/time will not be accepted. Separate sealed Tenders superscripting **“DO NOT OPEN BEFORE 11.50 AM on 5.3.2014”** for each group clearly mentioning number/name of group ie **“Tender Notice No.6-Stores/NCDC/AnnualTender/Kits/2013-14”** for Group A ie Diagnostics Kits or **“Tender Notice No.6-Stores/NCDC/Annual Tender/ Chemicals/ 2013-14”** for Group B ie Chemicals, Reagents, Primers & Antisera etc and name of firm is to be submitted to store section by **5.3.2014 till 11.30 AM. Tender Box will be sealed at 11.30 A.M. on 5.3.2014.**

It is the responsibility of the tenderer to see that the completed tender documents, are dropped in the Tender Box kept in Stores Section by the time and date stipulated for opening of tender, failing which the bid would be considered late and rejected. Mere handing over the tender documents in Stores section or at any other counter/room/section or person cannot be considered as submission of bid and shall not be entertained. Before dropping tender in the tender Box, an entry to be made in the register kept in stores.

The bid documents are non-transferable.

STORES OFFICER
For DIRECTOR
NCDC, Delhi.